



August 12, 2024 Board Meeting Agenda

Opening Prayer

Roll Call

Kevin Willmott-Chairperson
Carolyn Cotton-Secretary/Treasurer
Mirenda Harris-Board Member
Dana Morgan-Board Member
Jonathon Musser-Board Member
Pam Orr-Board Member
Maria Mathis-Board Member
Lota Clark – Board Member
Kay Johnson-Finance Administrator
Gail Bayless-Office Administrator

Share Good Story

Welcome Executive Director Ruth Hennessee

Business Agenda

- I. Review and approve Board Minutes Meetings
 - July 9, 2024 Monthly Held Board Meeting
 - July 18, 2024 Executive Director Position
 - July 22, 2024 Interview and select Executive Director

- II. Receive and review Crockett Operations
 - Board Meeting Minutes
 - Clinic Operations
 - Non Profit Application Status

- III. Financial Report-Palestine prepared by Kay Johnson

- IV. Census Report-Palestine prepared by Gail Bayless

- V. Discussion/Action Vacant Executive Board Positions
 - Acceptance of Chairperson, Calvin Lester Resignation effective on notice date
 - Proceed with Co-Chair standing in as Chairperson
 - Open Co-Chairperson to fill
 - Secretary/Treasurer Position Split Positions
- VI. Scholarship Review/Action
- VII. Administrative Staff Recognition
- VIII. Adjournment of Business Meeting

August 12, 2024, Board Executive Session Agenda

Executive Session

- I. Executive Director- Early assessment and communication with the board.
- II. Review Recommendations from Terri Medlock-Consultant
 - Mission Statement
 - Program Administrator-Ministry Goals for this position
 - Operations Flow
 - Community Support
 - Social Media
- III. Review/Action Pay Scale Considerations
- IV. Discussion/Action Open Client Advocate Positions
- V. Discussion/Plan Future Growth
 - Division of large client advocate rooms
 - Classroom-group client resource meeting place
 - Childcare Area-Volunteer Driven Support
 - Resource Room for client services education
 - Bright Works Online Resources
 - Spiritual Materials/Online Resources
 - Spiritual/Program Administrator Office
 - New Client Intake
 - Spiritual Relationship Building
 - Educational and Spiritual Resources
 - Aesthetically pleasing clinic presence and boutique

VI. Future Board Members Applicants

VII. September 9th Agenda Items

Waxahachie First Look visit September 9th Business Meeting

VIII. Annual Increases

Renee London Hire date: 9/12/2012 Current rate of pay: \$16.91/hour